

ELIZABETH G. ARMSTRONG

Broomfield, CO 80020 | (512) 596-8718 | elizabeth@batespi.com

EXPERIENCE

Bates Investigations, Inc., Cedar Park, TX – Remote

Private Investigator

March 2022 – Present

- Conduct research and investigations for over 1,000 law firms specializing in civil litigation
- Prepare approximately eight written reports weekly for clients regarding completed background checks, due diligence, and asset investigations

Sphero, Inc., Greenville, TX – Remote

Legal Intern

May 2025 – August 2025

- Assist the Chief Legal Officer with reviewing, redlining, and managing international contracts, primarily Data Privacy Agreements and Master Service Agreements
- Perform legal research to ensure compliance with federal and state laws, particularly related to sweepstakes and employment regulation

The Mazza Law Group, PC, State College, PA

File Clerk & Legal Intern

June 2022 – July 2024

- Managed confidential records, closing over 1,000 files per year involving business, estate planning and settlement, criminal, family, and immigration practice areas
- Organized online case logs and databases, assembled more than 30 corporate books for clients, and communicated with clients regarding closing files
- Assisted attorneys in consultations and court proceedings regarding civil and criminal proceedings

EDUCATION

University of Colorado Law School, Boulder, CO

Juris Doctor Candidate

May 2027

Activities: Entrepreneurial Law Certificate, Silicon Flatirons Student Group, Women's Law Caucus

The Pennsylvania State University, University Park, PA

Bachelor of Science, *summa cum laude*, Management

May 2024

Activities: Empowering Women in Law, Professional Management Association

INVOLVEMENT

Colorado Law Honor Council, Boulder, CO

Class of 2027 Representative

October 2024 – May 2027

Secretary

August 2025 – May 2026

PA Bar Association, Bellefonte, PA

Mock Trial Volunteer Assistant Attorney Mentor

December 2023 – February 2024

CERTIFICATIONS

Texas Licensed Private Investigator, Private Security Board No. A05841

License #126702601

March 2022 – March 2026